

**ROYAL AGRICULTURAL SOCIETY OF NEW ZEALAND INC.  
 RULES AND REGULATIONS FOR A&P SHOWS  
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The following Rules and Regulations are issued by the Royal Agricultural Society of New Zealand, for the governance and conduct of A & P Shows. Anywhere in these Rules for the word Society read Association if appropriate. Royal Agricultural Society Rules and Regulations Reprinted 2008. Updated August 2009; August 2010; August 2011, August 2012, August 2013, August 2014; August 2015

## ADMINISTRATION

All Members of the Royal Agricultural Society and/or its Affiliated and Kindred Societies competing at Agricultural and Pastoral Shows or events and functions sanctioned by the Royal Agricultural Society, and competitors at affiliated Shows and events are expected to abide by the Rules. As Members, Affiliated and Kindred Societies and competitors are bound by the Constitution, Rules and Regulations of the Royal Agricultural Society and those of the particular host Affiliated Society or host Kindred Society.

### **PRIVACY ACT**

1. The Association holds records of names, addresses and payment records of all members and exhibitors and will publish these (other than payment records) as necessary for media show reports, show results and other relevant publications unless otherwise advised. This information will also be shared with other affiliated associations.

### **HEALTH & SAFETY**

2. The Association will not be responsible for any accident, loss or damage that may be caused to or suffered by an exhibit, or which may be caused directly or indirectly by any other exhibit, notwithstanding any alleged negligence on the part of any officer or servant of the Association, and it shall be a condition of entry that each exhibitor shall hold the Association indemnified against any claim in respect of any such accident, loss or damage caused by any exhibit of such exhibitors. By signing the entry form declaration, exhibitors accept the Association's conditions of entry and indemnify the Association under the provisions of the Health and Safety in Employment Act 1992 and subsequent amendments.
3. Each exhibitor must supervise and control their animals at all times and shall be liable for any hazards created or accidents, illness or damage caused by the action of themselves or their animals at the showgrounds. Exhibitors must comply with the appropriate current animal legislation within NZ and this includes appropriate care of their animals. Any abuse of animals could result in a yellow card being presented to the owner and/or exhibitor. Exhibitors must also comply with the Health and Safety in Employment Act 1992 and subsequent amendments.
4. The Association reserves the right to order immediate removal from the Showgrounds, of any animal it considers unruly or unmanageable.
5. It is the Association's policy to see that all due care is taken to protect property and to protect and to keep in efficient order its own property, and to make provision for the protection of the property of others, but the Association shall not be liable to any person in case of loss or damage by reason of any defect, accident, negligence or neglect howsoever arising.
6. Persons occupying grandstands, buildings, other structures or other seating accommodation on the Showground do so at their own risk, and no claim shall be made against the Association in respect of any loss, or injury by reason of any defect of accident, or by reason of any act or omission whether negligent or otherwise, on the part of the Association or of any employee or agent of the Association or on the part of any other person.
7. Parking is entirely at the owners' own risk. Any vehicles parked will be on this condition and the Association accepts no responsibility for any loss, theft, injury or damage is attributed to any negligence on the part of the Association, its employees or stewards.

## **DISRUPTIVE OR UNACCEPTABLE BEHAVIOUR**

8. Any exhibitor who interferes with or abuses a Judge or Officer of the Association whilst acting in their official capacity as such will be dealt with as may be deemed fitting by the Committee of the Host Association, and Stewards are instructed to report such occurrences promptly. The RAS Yellow Card System covers all sections of an RAS affiliated A&P Show or Event, including an Approved Measuring Stand and may be offered for any inappropriate behaviour towards show/event/measuring officials, judges, fellow competitors or any other third party connected with the affiliated show/event/measuring stand bringing the showing movement in to disrepute. Full wording of the RAS Yellow Card is available to view on the RAS website.
9. Should any exhibitor, in the opinion of the Association, infringe any of these conditions and regulations, or refuse to comply with the directions of the Judges or Officials, all the exhibits of the exhibitor shall be disqualified, prize money forfeited, the exhibitors name shall not appear in the Official Prize List and the Association shall have the power to suspend such exhibitor from exhibiting at any exhibition during such period as it may think fit.
10. Should any person or firm be disqualified or suspended by another Association or affiliated organisation of the Royal Agricultural Society, the suspension or disqualification may also be applied by the affiliate organisations.
11. All persons admitted into any premises controlled by the Association shall be subject to the orders of the Committee and, in the event of misbehaviour on the part of anyone attending the Show, such person may be removed by order of the Association. This applies to any person whose conduct, either personal or as proprietor of a side-show, or exhibit, is a source of annoyance.

## **DISEASE CONTROL**

### **T.B. STATUS [CATTLE AND DEER]**

#### **As per the current Biosecurity requirements:**

12. All animals entered for showing or exhibiting must be from a current TB Clear Status Herd.
  13. All animals entered for showing must be from a herd that is current with its TB testing requirements.
  14. The Association must be notified, within 48 hours, of any TB testing that results in potential TB issues being identified after entries have been submitted. This will include TB testing of animals associated with those entered for showing. Owners entering cattle must sign any declaration printed on the entry form.
  15. All animals entered, that originate from a movement control area, must be notified at the time of entry. These animals, if aged 90 days or older, must complete a clear pre-movement TB test within 60 days of their movement to the show.
- 15A. Following declaration to be added to show entry form
- |  |          |
|--|----------|
| a. Animals are from a clear status herd.   | Yes / No |
| b. Routine TB testing requirements are complete.   | Yes / No |
| c. Animals are from a movement control area  | Yes / No |
| d. If yes, pre movement test will be completed within 60 days of movement to show.<br>(To arrange a TB test, please contact TBfee on 0800 482 4636 | Yes / No |
| e. All animals presented for showing will be compliant with NAIT requirements.   | Yes / No |

(This will include recording of NAIT movement and identification with approved RFID ear tag.)

16. Animal Status Declaration Card. This is a legal requirement for all animals being moved. All animals entered must be accompanied in transit by a signed and dated Animal Status Declaration Card showing a Clear TB Status and required TB testing is complete.
17. A NAIT approved RFID tag will be mandatory for all movements of cattle, including day old calves. NAIT approved RFID cattle tags are white only. Please do not remove tags if cattle are identified with TBFree New Zealand or MINDA tags.
18. A secondary tag is no longer required under the new NAIT scheme.
19. All animals being exhibited at the Show including any participating in a hoof and hooks carcass competition come under the standard identification and ASD regulations. These cattle will require the NAIT approved RFID tag.
20. Where live cattle or deer form part of a trade display the exhibitor is responsible for:
  - i. Ensuring all stock have completed all TB testing requirements as per TB Free New Zealand testing regulations.
  - ii. Ensuring all stock are identified in accordance with current legal requirements.

NB: As of 2010 - The TB status rules within the Admin Resource Manual need to comply with the current minimum standard TB free – TBFree New Zealand rules. The responsibility for updating this each year lies with the RAS Executive. Confirmation of existing rules or changes will be sent out to all A&P Show secretaries and applicable Breed Societies each year along with any other rule changes at that time.

21. All sheep entered in the Show must be from a flock currently accredited Brucellosis free. Brucellosis Accreditation Certificates must accompany entry forms. Any entries received without accreditation will be returned to the exhibitor. Entries will be accepted from ABF breeders with status being confirmed by Breed Societies.
22. No exhibit entered in the sheep classes will be allowed on the ground if infested with external parasites or suffering from foot rot.
23. The Association shall not be responsible for any loss or damage caused (inter alia) through disease or infection howsoever arising.
24. Each exhibitor shall be deemed to have guaranteed to the Association, by signature on their entry form, and have given warranty that each exhibit entered by him or brought upon the Showground, and every animal, bird, or other living thing brought by them onto the ground, is at the time of its entering upon the Showground free of any contagious or infectious disease.
25. Any exhibitor whose exhibit or animal that infringes this warranty shall be responsible to the Association, and to any other exhibitor who may suffer by reason of such breach. Should there be any reason to suspect that any exhibit is either diseased or dangerous, the Association shall have the right to refuse admission of such exhibit to the Showground or to remove the exhibit from the Showground at the expense of the exhibitor.

## **OBLIGATIONS OF ENTRY**

26. Persons in charge of exhibits will be admitted free on production of an exhibitor's pass and they will be subject to the orders of the Association and its officers.
27. Entry forms must be filled in by the exhibitor or some person authorised by him or her, and the entries are made subject to all the Rules and Regulations of the RAS and Host Association and no entry will be received except on the express condition that the exhibitor will comply with and submit to the Rules of the Association in all respects. A copy of the Rules can be had at any time on application to the Secretary. Unsigned entry forms agreeing to these conditions will not be accepted.
28. Every exhibitor shall be deemed to have guaranteed the correctness of the contents of every certificate of entry submitted by him or her or on their behalf. Exhibits are accepted based on the faith of the correctness of the information contained on the entry form. Should this information be deemed to be incorrect or contain misstatement or mis-description, the exhibitor shall be subject to fine or penalty as the Committee may determine. The standard penalty for such an offence is a \$100 fine. Note: In respect of Dairy Goats, in any case where incorrect entries are made official points for national awards will not be recorded for goats owned by that breeder for that show, and where wrong entries are made at more than one show during a show season all points for that season will be disregarded.
29. All entries to be made on the official entry form available from the Secretary, duly signed and accompanied by entry fees. Fully completed entry forms must be deposited with the Secretary on or before the date set down in the Schedule. No entry will be considered valid unless these conditions are complied with.
30. All exhibitors aged 18 years and over MUST be members of the Association in their own name, to claim or use discounted entry fees. Discounted entry fees for Members of the Royal Agricultural Society of New Zealand is at the discretion of the Host Society.
31. No person who is in arrears with regard to fees or other show charges to any A&P Association shall be eligible to participate at this Association's Shows until such arrears are paid.
32. Entry fees will NOT be refunded except at the discretion of the Society. This applies even in the event of a class or classes being cancelled on the day, due to weather conditions or other reasons related to safety.
33. The Committee reserves the right to refuse or cancel any entry without adducing any reason for so doing.
34. In all classes for Stud Horses, Purebred Sheep, Beef and Dairy Cattle, Pigs, Alpacas, Llamas, Donkeys & Mules and Goats, animals must be registered with an affiliated Member of the RAS to be eligible to enter. The name of animal, date of birth, sire, dam, and Stud or Herd Book numbers and Breeder shall be given on Entry Form. If no Breeder's name is given it is assumed that the exhibitor is the breeder. (The owner of the dam of an animal at the date of mating shall be considered the breeder.) Proof of registration may be requested and must be produced upon request. The use of Prefixes for all Horses & Ponies must be that of the breeder.
35. In sheep, date of lambing (the date of birth can be omitted), shearing, name of Breeder and Flock Book number shall be given if required.

36. In the case of young cattle where the registered number of the animal is not yet available, the date of birth and the name of sire and dam must be given (i.e. they must be eligible for entry in the respective Herd Book.)

### **OWNERSHIP & LEASES**

37. All entries must be made in the name of the bona-fide owner of the exhibits.
38. An exhibitor holding under lease a pure-bred animal or animals registered in a stud, Herd or Flock book of a recognised Breed Society, shall if the lease be duly registered with such Society in regular form, be deemed to be the owner of such animal or animals for the time being for Show purposes, but may be called upon to produce proof of registration of such lease. (In all horse classes, details of the lease, partnership and/or NZEF number is to be shown on the entry form.)

NB: As of 2010 all horse lease documents are processed directly through the RAS Head Office not the Districts.

39. In all classes, except progeny classes, and in classes which two or more animals are entered as one exhibit, the animals shall be the bona fide property of the exhibitor. In case such exhibitor is a firm, the animal or animals shall belong to the members of the firm jointly and not severally. Registered lessees of animals are permitted to enter such animals in their name if so desired.

### **SUBSTITUTION**

40. Once entries are catalogued, changes cannot be made and cannot be penned, unless the error originates from actions of the Show administration. (Exhibitors must check their entry forms carefully.)
41. When an animal has been duly entered and catalogued in any class, substitution of an entry upon the production of a veterinarian's certificate and consent of the Association will be allowed only in the classes in which the original animal was entered.
42. No animal excepting those entered in the Catalogue, or as part of a Trade Display, will be allowed on the Showground.

### **CLASS RESTRICTIONS**

43. Animals entered in Group or Special Classes must be entered in other classes for which they may be eligible. If an entry, which has to form part of a Group, cannot be produced for judging a replacement will be allowed for the entry in the Group only. Replacements must be notified to the Chief Steward of the section or the Secretary not less than twelve hours before judging.
44. The same animal cannot be entered in two classes except where the contrary is specified. (Exhibits competing in the Family and Group Classes are also eligible for other classes.)
45. All exhibits must be shown up to their respective ages. No two-year-old animal may be shown as a three-year-old animal, and no yearling may be shown in a two or three-year old class. This applies to all sections.
46. Stock that is not eligible for any of the Show classes, or stock that is for exhibition only, may be exhibited by paying the usual Entrance Fees. Certificates of Merit may be awarded, but no money prizes will be given unless specially granted by the Committee.

### **PROTESTS AND OBJECTIONS (All animals except Dairy Cattle)**

47. The determination of a judge shall be final as between all competitors, unless an objection is made to any exhibit and allowed on the ground of disqualification.
48. The duly appointed member of the Committee, along with the Chief Stewards shall have, at their discretion, power to decide any dispute in their respective divisions after consultation with the Senior Stewards of the section involved, with the exception of regular protest and appeals.
49. All objections or protest must be made in writing within one hour of judging of the class in question, signed by the person making such complaint, and delivered to the Secretary. No protest will be received later than one hour after the completion of the judging.
50. The objector shall, at the time of making such objection, lodge the sum of \$50.00 which shall be refunded should the objection or protest be sustained.
51. Protests will be received without deposit from Judges only.
52. If the protest is lodged prior to Judging, the onus of proof will rest with the exhibitor. If the judging has already commenced, the onus of proof will be with the party protesting.
53. All protests will be decided as soon as practicable and the decision made shall be final.
54. If a prize-winner were afterwards disqualified, the Committee may, with or without the advice of the judge, decide whether the next animal on the list shall gain the prize.

### **FORBIDDEN SUBSTANCES (All animals except Dairy Cattle)**

55. Any animal may be tested for Drugs or Forbidden Substances at any Show under the By-Laws and Regulations adopted by the Royal Agricultural Society and the Procedures adopted by the FSJC.
56. Exhibitors or persons entering or competing at Shows and Events affiliated to the RAS shall be deemed to accept and be bound by these By-Laws Regulations and Procedures.

### **FORBIDDEN SUBSTANCES (Equestrian)**

57.
  - 1) These rules shall apply to all equestrian events, including Donkey & Mule Sections, at all Shows and events held by A&P Shows and affiliates to the Royal Agricultural Society (RAS) and be binding on:-
    - a) All Shows and every other body having approved Shows on any of its programs and the Stewards Committee and Officers, Officials and Servants of every such Show or body. All persons working in or about any Show, Stable or associated with the management, care, control or superintendence of Show Horses, Ponies, Donkeys and Mules and their training, riding or driving.
    - b) All owners, exhibitors, riders, drivers and all persons entering or nominating any horses, ponies, donkeys, mules for any Show or Event whether such owners, trainers or persons in charge be resident in New Zealand or otherwise.

- c) If a conflict should occur when a competition or class is held under the jurisdiction of the New Zealand Equestrian Federation Rules and Regulations the NZEF Rules and Regulations shall take precedence. An official RAS Steward must carry out any testing for forbidden substances.
  - d) Every person who aids, abets, counsels or procures a breach of these rules and such person shall be liable to the same penalty as is provided for the actual breach.
  - e) Every person who so acts as to bring himself (herself) within the purview of these Rules.
- 2) FORBIDDEN SUBSTANCE JUDICIAL COMMITTEE (FSJC) – Executive Member with the Equestrian Portfolio, the Horse Steward’s Council Chair and the National Forbidden Substance Convenor.
  - 3) DRUGS or FORBIDDEN SUBSTANCE means any substance capable of affecting the speed, stamina, courage or conduct of a horse, pony, donkey or mule by its action upon the central or peripheral nervous system or the cardio-vascular, respiratory, alimentary, digestive, muscoskeletal or urogenital systems.
  - 4) FORBIDDEN SUBSTANCE STEWARD means a person appointed and approved by the RAS Executive to act and require that a horse, pony, donkey, mule is tested for Forbidden Substance.
    - a) All RAS Forbidden Substance Stewards and their Trainees must attend a Forbidden Substance Seminar at least once in every two-years beginning 1<sup>st</sup> August 2010. Failure to attend Seminars (unless a reasonable explanation is received by the National Convenor) will mean the Steward is removed from the current list.
  - 5) PERSON means any exhibitor, owners, lessee/lessor, rider, driver, or person in charge of any horse, pony, donkey or mule exhibited at a Show or event affiliated to the Royal Agricultural Society.
  - 6) a) From the time any horse, pony, donkey or mule enters the ground of any Show, measuring stand or event or competes in any class or event a test Steward shall have the powers to order:
    - i) that any person take and maintain possession of any horse, pony donkey or mule at any place for such period and under such conditions as the test Steward specifies:  
and/or
    - ii) that the horse, pony, donkey or mule be examined and/or tested and/or have any sample taken there from including a sample of its urine and/or blood.
    - iii) That any horse selected for a drug test be held under supervision for a urine sample for a maximum of 1 hour after the drug testing procedure begins, thereafter a blood sample becomes mandatory.
    - b) Any such sample ordered to be taken shall as far as practicable be taken in accordance with the swabbing instructions or any other directions (if any) from the Horse Stewards Council or the FSJC in force at the time of the order.
    - c) Any such sample taken shall be sent to a laboratory for analysis of the sample.
    - d) Failure to comply with these rules or any swabbing instructions or any other directions shall not invalidate the analysis of any sample or any proceeding related thereto, if in the opinion of the FSJC or the Hearing Committee there has been substantial compliance with the Rules and/or any such swabbing instruction or other direction.



- e) Neither a Test Steward, nor the Forbidden Substances Judicial Committee, nor the Show, nor the Royal Agricultural Society, nor any person authorised by any of them to act under these Rules, nor any employee or agent of any of them shall be liable in damage to the Owner, Rider or Driver of any such horse, pony, donkey or mule or to any other person subject to these Rules at the time when the alleged cause of action arose by reason of the exercise of the powers conferred hereby or by any other Rule.
- 7) When any person presents a horse, pony, donkey or mule for competition, or at a measuring stand, which is found to have had administered to it or ingested by it any forbidden substance, that person and/or other person who was in charge of such horse, pony, donkey or mule at any relevant time, commits a breach of these rules unless he/she can satisfy the FSJC or Hearing Committee that he/she had taken all necessary precautions to prevent such administration or ingestion.
- 8) Every Person Responsible (PR) and Horse/Pony/Donkey who commits a breach of these rules and by-laws Section 55(a) shall be stood down immediately from showing or competing at any RAS affiliated show/event from the date of the positive analytical report has been served to the PR and the PR be liable to penalties unless otherwise specified:
- (a) A fine not exceeding \$10,000 and/or
  - (b) Disqualification of any horse/pony/donkey/mule/person from competing in Shows or events under the control of the RAS or its affiliates for a period not exceeding two (2) years.
  - (c) That when penalties are considered for a breach of these rules, the FSJC or the hearing committee may order the forfeiture of prize monies, ribbons, sashes, rosettes and trophies awarded at the event where the breach was committed.
  - (d) The FSJC or Hearing Committee may award costs against the Defendant
  - (e) A second offence of Horse, Pony, Donkey, Mule or Person may incur a disqualification from one (1) year to Life
  - (f) These penalties are in force for the time being but may be reviewed from time to time by the FSJC and confirmed by the Horse Stewards Council and approved by the Royal Agricultural Society Council.
  - (g) Where a breach of these Rules is committed, the Chairman of the Horse Stewards Council in consultation with the Convenor of the FSJC, may appoint a hearing committee of up to three persons to act and hear the charges. They shall decide if a breach has been committed and have the power to impose penalties and/or costs
  - (h) The FSJC may, at its discretion (or no less than three members there of), impose penalties and/or costs in the case of a guilty or no contest plea
  - (i) The Appeal process as detailed in the FSJC Procedures shall apply
  - (j) That the publication of the decision where penalties have been imposed will be mandatory unless ordered otherwise.
  - (k) Test results will be published as directed by the Forbidden Substance Judicial Committee (FSJC), stating the result of the test, Person Responsible, and the name of the Horse/Pony/Donkey or Mule tested.

- 9) Every person is an accessory after the fact to a breach of these Rules who, knowing any person to have been a party to or have committed a breach of these Rules receives, comforts, or assists that person or tampers with or actively suppresses any evidence against him (her), in order to enable him (her) to avoid prosecution under these Rules.
- 10) Any horse, pony, donkey or mule may be tested for Drugs or Forbidden Substances at any Show under the By-Laws and Regulations adopted by the Royal Agricultural Society and the Procedures adopted by the FSJC and confirmed by the Horse Stewards Council. Exhibitors or persons entering or competing at Shows and Events affiliated to the RAS shall be deemed to accept and be bound by these By-Laws Regulations and Procedures.
- 11) Any person who refuses to permit a sample or samples (of blood or urine) to be taken from any horse, pony, donkey or mule commits a breach of these rules. The refusal of the person or their representative to sign as a witness to the test shall be treated as a refusal to submit the animal for examination. Where a person commits a breach of this rule, the penalty shall be disqualification from one year up to life of the Horse/Pony/Donkey/Mule/Person or both from competing in RAS or affiliate events.

#### **FORBIDDEN SUBSTANCES (All animals except Equestrian and Dairy Cattle)**

58. DRUGS or FORBIDDEN SUBSTANCE means any substance capable of affecting the speed, stamina, courage, conformation or conduct of an animal by its action upon the central or peripheral nervous system or the cardio-vascular, respiratory, alimentary, digestive, muscoskeletal or urogenital systems.
59. The following practices are banned from the Dairy Cattle section of all A & P Shows:
  - a) The administration of any drug to enhance the appearance of the animal.
  - b) The infusion of any substance to the mammary system to alter the outward appearance of the udder or milk veins.
  - c) The gluing, sealing or taping of teats.
  - d) The use of artificial practices to affect the udder shape, teat angle or teat placement.
60. From the time any animal enters the ground of any Show or event or competes in any class or event the Society or its duly appointed officer shall have the powers to order a drug test and if a test is ordered, the existing FSJC rules (suitably adapted in accordance with the type of animal being tested) and procedures and fines shall apply.

#### **MALPRACTICE (All animals except Dairy Cattle)**

61. Malpractice should be detected and dealt with by the Head Steward and/or the Judge at the time (i.e. the animal not placed), with the right for protests and objections to be dealt with as per rules 47 to 56.

#### **BREED SOCIETY AFFILIATION POLICY**

62. As per Gazette (200) 2010 – The RAS henceforward will not approve or ratify any multiple breed affiliations from any Breed Society or organization whatsoever not currently affiliated to the RAS.

## JUDGING PROCEDURES

### **JUDGES OBLIGATIONS**

63. Judges of Stock, in arriving at their decision, are requested not to give undue weight to high condition but to award the prizes to animals in each Class that they consider best represent the particular breed or description intended to be encouraged. Judges are requested to pass over all animals whose want of condition indicates weakness of constitution, however great their merit may be in other respects, or where the judge considers tampering or malpractice has occurred.
64. In each livestock class where prizes are offered, judges are requested not to award these if the exhibits are not up to standard.
65. In all cases where two or three prizes have been awarded, the Judges are requested to 'very highly commend', 'highly commend', or 'commend' the other exhibits worthy of these distinctions.

### **COMPETITOR OBLIGATIONS**

66. None of the exhibits shall be removed from the Showground under any condition whatsoever during the continuance of the Show, without the approval of the Senior Steward in Charge or the Section Chairman, or until after the Grand Parade.
67. All stock must be penned at the time specified in the programme or the animals may not be judged.
68. Exhibits being presented in the ring for judging without the allocated neck number, or identification number, will be disqualified from the class.
69. Exhibitors must provide sufficient attendants to take charge of each entry, and lead them into the Show Ring when required. Exhibitors failing to comply with this regulation will be liable to forfeit their prizes at the discretion of the Committee. The Association takes no responsibility for ensuring that the Exhibitors animals are presented for judging.
70. No distinguishing mark of ownership or stud name, with the exception of "earmarks, tattoos, eartags" and registered brands, may be attached to any animal exhibited. Stud or pedigree information may be displayed on pens.
71. Exhibitors leading or parading stock in judging rings and parades must wear clean, white attire, or breed uniform, and these may not carry any distinguishing words or emblems.
72. The Association reserves the right to limit entries in any class or section in the event of excessive numbers of animals requiring accommodation.
73. The Association reserves the right to make any alteration in Show Timetable or to postpone the Show or withdraw any event as may be deemed desirable.

## **PRIZES - ELIGIBILITY AND PROCEDURE**

74. Prize cards or ribbons that have been awarded by the judges will be affixed as soon as possible after the judging has been completed and must remain displayed during the Show.
75. Ribbons, prize colours or tickets awarded at other Shows may be displayed on stalls, pens or loose boxes but NOT on the animal itself. However no such ribbon, prize colour or ticket may be displayed until all judging of classes or championships for which the animal concerned has been entered is complete where the exhibits are judged in the pens.
76. Champion and reserve Champion will be selected as follows: First prize winners in all eligible classes to be paraded before the judge. Immediately the champion has been selected, the second prize animal in the class will parade with the other animals in the class for Reserve Champion judging in respective divisions. A certificate is issued to the Reserve Champion, and Reserve Ribbons will be given where numbers warrant. [Horse and Pony Championships are judged from conformation classes only (excluding paced and mannered classes) with first place-getters being paraded for Champion and second place-getter to the Champion being invited to parade for Reserve Champion judging.
77. In awarding Championships, except in the case of the Meat & Wool Cup, the judges will select another animal, to be called the "Reserve", to supplant the Champion in case of disqualification.
78. In the event of there being no competition (i.e. one exhibit) in any Class, no prize will be given unless the Judge certifies to particular merit.
79. Reserve ribbons will be given where numbers warrant.
80. Senior and junior yearlings are only eligible for Junior Championships, but are eligible for supreme breed champions.
81. Championships will only be awarded as provided where there are at least three exhibitors, unless in the opinion of the judge, an animal is deemed worthy of the award.

## **DISTRIBUTION OF PRIZE MONEY**

82. The Association reserves the right to substitute trophies in lieu of cash prizes or vice versa at their discretion, and the Committee, whose decision shall be final, shall settle any dispute in connection with private prizes.
83. All prize awards will be paid within one month of the Show. The amount will be forwarded to the name of the Exhibitor at the address given on the entry forms. All persons who do not receive the same as above must apply to the Secretary for payment within two months of the date of the Show or the same may be forfeited. Any cheque not presented within six months shall be deemed stale and shall not be replaced, with the prize money forfeited.
84. Class sponsorship monies, subject to confirmation, will be paid in lieu of Association prize money, although Breed Society special cash prizes will be additional. The Association takes no responsibility for sponsorships that do not eventuate.

85. The Association shall not be responsible or liable in case of any error, misstatement or mis-description appearing in any Prize Schedule or Show Catalogue, or in any form or certificate of entry, or in any advertisement or notification, whether posed, displayed or published. It will, however, be the duty of the Association or the Secretary and other members of its office staff to take all proper care to avoid any such error, mis-description, or misstatement.
86. The Association at their next meeting after the Show, may settle any dispute arising out of the allotment of the private prizes, and their decision shall be final.

## **SPONSORSHIP**

87. Sponsorship, and how it is handled, is at the discretion of the Host A&P Association concerned, however remembering at all times that a professional approach needs to be maintained.

## **INTERPRETATION**

88. The following rules apply in the interpretation and/or application of this document.
- a) This document and all attachments, schedules and appendages (by whatever name) which by words and intent form part of it, comprise as a whole the Royal Agricultural Society of New Zealand Inc. Rules and Regulations for A&P Shows (Rules).
  - b) The Rules and parts of them may be referred to by varying names and Society and Association maybe used interchangeably.
  - c) Headings to clauses form part of the interpretation of the body of the clause.
  - d) Sub-parts of the Rules setting out the detailed regulation of a particular area or aspect of the Rules are to be given paramount effect provided and to the extent that such details reasonably fits within the wording and intent of those relevant broader provisions of these Rules. The RAS Dairy Cattle Show Code of Ethics is an example of a sub-part to these Rules.
  - e) In the event of a dispute concerning:
    - i. d) above; or
    - ii. some other aspect of the interpretation and/or application of these Rules to any particular circumstance, the Society will to the fullest extent permitted by law be the sole determiner of the outcome of such dispute with such determination being final and binding on all Members and those third parties bound by these Rules.
  - f) All defined terms (whether due to a first capitalised letter or due to an interference of such word or phrase being a defined term given its context) are to be given such appropriate meaning in the interpretation of these Rules.

89. Not allocated

90. Not allocated

91. Not allocated.

92. Not allocated

## ADDITIONAL RULES FOR SHOWING - SPECIFIC SECTIONS

**HORSES - Please see the Royal Agricultural Society Equestrian Judges and Competitors Rulebook for the rules related to the Showing, Measuring and Drug Testing of Horses.**

### **93. CATTLE**

- a) Age of all cattle shall be computed as at 1st June. All animals shall be deemed to be one year older on this date.
- b) The age of junior yearlings in the BEEF section shall be computed on or after 1st August (except Southland, which shall be 1 September), and the age of junior yearlings in the DAIRY section shall be computed on or after 1st September.
- c) Cows and heifers calving after entry has been made may be transferred to the classes for which they have become eligible.
- d) In all applicable classes of female stock, judges are to withhold awards for cattle, which in their opinion are barren.
- e) All Bulls must be securely tied by an adequate chain around the neck or a stout leather collar, with an adequate rope attached, as well as a halter.
- f) No cow will be allowed in the judging ring, which, in the opinion of the Chief Steward is unduly stocked with milk. (All cattle except Dairy Cattle)
- h) All Pedigree cattle one year old and over must be Registered with a recognised and affiliated Breed Society, and no bull or heifer under two years of age shall be eligible for Championships with the exception of the Beef Breeds.

### **94. BEEF**

- a) All led Bulls (born before 31 December last) must have a ring through the nose and be led by two leads and be under adequate supervision. It is compulsory that all Beef Females (born before 31 December last) be led by a halter and nose clip. Two Handlers are allowed with Senior Bulls whilst they are parading in the Show Ring.
- b) The Meat and Wool Cup will be awarded to the entry gaining the highest points in meat and wool classes, which then becomes **The Supreme Beef Animal of the Show.**

For this purpose the Supreme Champion animal from each breed will go forward for the competition to be judged by the complete panel of appointed breed judges. Should that animal be a cow with natural progeny at foot, those progeny must be paraded with the dam and will be judged as a unit. All entries should be paraded round the ring twice and then stood up for final appraisal.

Each judge shall be given a card on which he/she will write down his or her first four placings in order. The steward shall collect these cards and award 6 points for first placing, 4 for 2<sup>nd</sup>, 2 for 3<sup>rd</sup> and 1 for 4<sup>th</sup>.

The entry gaining the highest points shall be the winner. In the event of a tie, that entry gaining the greatest number of first placings shall be declared the winner. In the event of there still being a tie, an independent judge shall be asked to determine only between those entries which are tied.

## 95. DAIRY

The exhibiting of all Dairy Cattle in New Zealand is governed by the RAS Dairy Cattle Show Code of Ethics document. This document is Appendixes to the Additional Rules for Showing – Specific Sections.

Other Dairy Cattle show conditions outside of the Dairy Cattle Show Code of Ethics are listed below:

- a) All groups and cows in milk in the Dairy Breeds to be judged first.
- b) All Dairy Bulls two years and over must be rung, have two leaders and under adequate supervision.
- c) All Dairy Yearling Bulls must be rung and be under adequate supervision
- d) All cows three years of age and over, that have been tested and have production records printed on the entry forms, have their production records printed in the catalogues.
- e) No records are necessary for maiden three-year-olds.

- f) Points in the dairy section will be awarded as follows:

	In Milk	Dry Classes
First	10	6
Second	8	4
Third	6	2
Fourth	4	1

Championship 2 points and reserve Champion 1 point in both classes.

NB: The RAS Rules & Regulations for showing dairy cattle at A&P and Royal Shows/Events is to be found at the end of Additional Rules for Showing – Specific Sections.

**96. SHEEP**

- a) Definition of Hogget: A sheep born after 1st July in any one year shall be considered a hogget up to and including 31st December in the following year except in the case of the Dorset Horn and Poll Dorset sheep when May 1st should be substituted for July 1st.  
NOTE: Hoggets are eligible for championship judging.
- b) All sheep in Pedigree Shorn Classes must be shorn not earlier than July 20th in the current year and no later than 28 days prior the date of the show, except in the case of meat breeds sheep where the shearing date shall be on or after the 1 September of that current year.
- c) In Purebred classes for a Ewe with lamb at foot, the lamb(s) must be of the same breed as the Ewe.
- d) If requested by the Association, an exhibitor must furnish a declaration that the sheep exhibited are eligible by reason of age, to compete in the class for which they are entered.
- e) Sheep in the Breeding Classes must be unshorn (except those entered in the shorn classes.)
- f) No Stud Sheep or Lambs admitted in Prime Stock Classes.
- g) All rams at ram fairs and/or shows must have their current ABF Certificate.
- h) Sheep must exhibit in the class entered – no changes can be made.
- i) The giving of a prize to a sheep shall imply that the judges are satisfied that such sheep is fairly shorn or fairly trimmed. The judge's decision is final.

**COMMERCIAL CLASSES**

- j) Breeding to be stated on entry forms in Prime Stock Classes.
- k) If Ryeland-Down bred, Sheep or Lambs must be entered in Down-Cross Classes.
- l) If Ryeland-Long Wool bred, Sheep or Lambs must be entered in Long Wool Classes.



## 97. PIGS

- a) Groups to be of one breed.
- b) Should any question or dispute arise as to the age of any exhibit the Steward shall have the state of the animal's dentition examined by a competent authority. If the state of the dentition shall indicate that the age of any of the pigs does not agree with the dentition test, the Stewards shall report same to the Committee, who shall have the power to disqualify such pig or pigs. The following is the state of dentition in pigs, which will be considered as indicating that they exceed the ages specified.

Six Months      Corner permanent incisors out.

Nine Months     Permanent tusks more than half up.

Twelve Months   Central permanent incisors up and any of the three first permanent molars cut.

**The term "month" means calendar month in every case.**

- c) All boars six months of age and over, that have not had their tusks removed will be disqualified.
- d) Exhibitors using any objectionable food for pigs, including skimmed milk and whey, at the Showground will render themselves liable to disqualification and prizes withheld.
- e) Pigs under eight months old are not eligible for Championships.
- f) All prize Moneys in Sow or Pig Classes will be held until after the sow has farrowed, proof to be adduced before prize money is paid.

## 98. DAIRY GOATS

- a) All entries must have name and registration number of sire if known.
- b) The date of birth of all goats must be entered on the entry form and the age is deemed to be that of the goat on the first day of show.
- c) All goats entered must be registered or recorded with the New Zealand Dairy Goat Breeders Association (Inc), Premier Dairy Goats NZ or Anglo-Nubian Breed Society of NZ unless a class specifically states otherwise.
- d) The lessee of a goat is deemed to be the owner only if the lease is registered with the New Zealand Dairy Goat Breeders Association, Premier Dairy Goats NZ or Anglo-Nubian Breed Society of NZ at the time of entry.
- e) All goats entered in special classes must also be entered in its standard age class.
- f) In group classes all goats in a group must be of the same breed.
- g) All classes for in milk does are to be judged first.

- h) Champion doe will be judged with full udder.
- i) Kids are goats under 1 year of age.
- j) Goatlings are female goats over 1 year to 2 ½ years that have not borne a kid, including maiden milkers within this age range.
- k) Goatlings are not eligible for the title of Champion Doe.
- l) Bucklings are male goats over 1 year and under 2 years.
- m) Does are kidded female goats in milk.
- n) Bucks are male goats 2 years and over.
- o) A doe that has slipped or borne a dead kid is regarded as a kidded animal.
- p) All exhibits must lead and tie up.
- q) In the best udder class, points must be allotted for both full and empty udders. The highest total points shall decide the winner.
- r) The practise of gluing teats, in any form, or any foreign substances in the udder is considered an act of malpractice at A&P Shows and will result in disqualification.
- s) A judge shall not judge any animals owned by their immediate family. This includes family and partnerships from defacto relationships. A judge shall not judge an animal that they are the bone fide owner of, this includes leases.

t) **ALLOCATION OF POINTS**

Standard points, with the exception of Milk Classes in Dairy Goat Sections, where there are five entries or more:-

First	.....	6 points
Second	.....	4 points
Third	.....	2 points
V.H.C	.....	1 point

Where there are less than five entries: -

First	.....	6 points
Second	.....	4 points
Third	.....	2 points
V.H.C	.....	NIL

Points for Milk Classes in Dairy Goat Sections:-

First	.....	10 points
Second	.....	8 points
Third	.....	6 points
Fourth	.....	4 points

Points for Dry Classes in Dairy Goat Sections:-

First	.....	6 points
Second	.....	4 points
Third	.....	2 points
Fourth	.....	1 point

Champions, two points extra. Reserve Champion, one point extra. In the event of no competition, only half points awarded.

Competition means two or more exhibitors, whose exhibits are judged competing for the prize or prizes in the particular class for which prizes are awarded. Ties to count one win each. In the event of no competition, no prize will be awarded unless the Judge certifies to particular merit.

Grand Champion /standard age classes are now in the A&P schedules, so the winner of the Grand Champion class is challenged by the champion on the day for Champion Challenge. The winner received 3 points.

**99. ALPACAS & LLAMAS**

The following regulations apply for Alpacas & Llamas at A&P Shows (with specific reference to Tb status):

- a) All alpacas & llamas attending a Show under the auspices of the Royal Agricultural Society, whether being judged, an accompanying animal or on trade display, have to be proven to be Tb free. This is achieved by the owner of the alpaca or llama providing evidence of the Tb clear status of the alpaca or llama as follows:
  
- b) All alpacas & llamas have to be from a herd which is tested on a “whole herd” basis in line with the voluntary Tb scheme operated by the Alpaca Association of New Zealand, Llama Association of Australasia and NZ Llama Association and

either:

The herd they come from has a current valid (clear) Tb whole herd clear receipt and is situated outside any Declared Movement Restricted Area for Cattle and Deer as defined and mapped by the Animal Health Board (AHB).

or

The herd they come from has a current valid (clear) Tb whole herd receipt, and they are situated within any Declared Movement Restricted Area for Cattle and Deer as defined and mapped by the AHB, and the specific alpacas and llamas attending the Show have been tested clear of Tb within 60 days of the Show.

- c) Under the voluntary scheme operated by the Alpaca Association of New Zealand, Llama Association of Australasia and NZ Llama Association alpacas and llamas under 6 months old are not tested, but must still be part of a current, valid (clear) Tb whole herd.
- d) Alpacas and llamas not meeting the above criteria should not be allowed entry to the showgrounds, or if discovered in the show with the incorrect or invalid paperwork, should be immediately removed.
- e) A&P showgrounds and other controlled show areas, wherever located, are considered to be 'clear' areas for Tb for the duration of the Show.

100. Not allocated

101. Not allocated

102. Not allocated

103. Not allocated

#### **GRAND PARADE**

104. A Grand Parade will be held in the Show ring as determined by the Association. All animals that will lead must take part if requested. Exhibitors failing to comply with this rule, or causing delay, shall be liable at the discretion of the Committee, to forfeiture of prize money or the imposition of a fine.

105. All placed horses/ponies and beef animals MUST participate in the Grand Parade, otherwise they will be liable for disqualification and the forfeit of prize monies.

106. Not allocated

107. Not allocated

108. Not allocated

109. Not allocated

110. Not allocated

## **RAS DAIRY CATTLE SHOW CODE OF ETHICS**

### **PREAMBLE, PURPOSE AND COMPLIANCE:**

The practice of showing dairy cattle stimulates, encourages and promotes interest in the breeding of Registered dairy cattle. It is to the benefit of all breeders of registered cattle and the broader dairy industry that the reputation for integrity, good husbandry and animal welfare in dairy cattle shows is maintained.

The primary purpose of this RAS Dairy Cattle Show Code of Ethics (RASDCSCOE) is to ensure that all animals presented for exhibition will be free from any alteration or modification caused by unethical fitting practices.

The RAS Dairy Cattle Show Ethics Committee (RASDCSEC) has responsibility for the RASDCSCOE and consists of representatives from all RAS affiliated Dairy Cattle Breed Societies and Dairy Cattle Events, along with an RAS appointed representative.

The RASDCSCOE provides the standard for regulation of unacceptable practices and for maintaining exhibitor responsibility for animal preparation, presentation and exhibition. The RASDCSCOE covers animals registered or eligible for registration in the pedigree or appendix registers of all affiliated Dairy Cattle Breed Society Herd Books, as well as all unregistered dairy cattle that may be entered in local classes.

The application of this RASDCSCOE at all affiliated dairy cattle breed shows or competitions provides for absolute responsibility for an animals' condition by an Owner or Lessee, Exhibitor, Fitter or Responsible Party (each deemed to be within the definition of "Exhibitor"). This responsibility occurs whether or not he or she was instrumental in or had actual knowledge of the treatment of the animal in contravention of this RASDCSCOE.

Compliance with this RASDCSCOE will be required of all members of all RAS affiliated Dairy Cattle Breed Societies and Events. The RASDCSCOE also applies to any other person, trust, company, partnership or other legal form who utilises or associates themselves with the name of those Breed Societies or their logo, or who in any way infers that an animal for exhibition is registered or is eligible for registration with those RAS affiliated Dairy Cattle Breed Societies and Events.

Any violation of this RASDCSCOE by an Exhibitor will be deemed to be a breach of the Exhibitor's Dairy Cattle Breed Society's applicable show ethics By-laws or Rules and will be subject to disciplinary action under those By-laws or Rules with the relevant society conferred the benefit of this code as necessary.

Exhibitors will at all times conduct themselves with honesty, good sportsmanship and maintain proper animal care so as to protect the health, safety and welfare of livestock and the food consuming public.

This RASDCSCOE will be subject to such modification by the RASDCSEC as this committee considers necessary and/or expedient to ensure that this RASDCSCOE complies with relevant National or Government legislation including the National Animal Welfare Advisory Committee Guidelines/Dairy Cattle Code of Welfare that applies to livestock care, handling, exhibition and welfare.

## DEFINITIONS:

- Exhibitor: The person responsible for the entry of the animal into the show or otherwise deemed to be an Exhibitor under this code.
- Fitter: The person or persons responsible for the preparing the animal for the show under the jurisdiction of the Exhibitor.
- Handler: The person responsible for the animal in the show ring under the jurisdiction of the Exhibitor.
- Local Classes: Classes where any animal regardless of breed can compete, but these classes/animals are not eligible for breed or championship prizes
- RAS: Royal Agricultural & Pastoral Society
- RASDCSEC: RAS Dairy Cattle Show Ethics Committee
- RASDCSEC Appeals Panel:  
RAS Dairy Cattle Show Ethics Committee Appeals Panel is to deal with any appeal regarding a decision made by the RASDCSEC. The RASDCSEC Appeals Panel will be made up of a nominee (this covers the eventuality if the concern is against the President or the Vice President) of the Breed Society concerned along with no less than two thirds of the RASDCSEC. The RASDCSEC Appeals Panel has the right to seek advice from an external source where necessary. The RASDCSEC will have the authority and responsibility to establish, appoint and remove members, and adopt any practice and procedure for the panel to the extent that the panel may not have its own inherent power in respect of same.
- RASDCSCOE: RAS Dairy Cattle Show Code of Ethics
- RAS Affiliated Dairy Cattle Breed Society:  
All affiliated Dairy Cattle Breed Societies as registered on the RAS website-  
[www.ras.org.nz](http://www.ras.org.nz) .
- Owner/Lessee: The person or persons who as applicable is determined at law to be the Owner or Lessee of the animal and/or has ultimate responsibility for the animal being exhibited.
- Responsible Party: The person with the absolute responsibility for the animal at the show, including but not limited to the Owner, Lessee, Exhibitor, Fitter and Handler.

- Shows/Events: All affiliated A & P shows, competitions and events under the Royal Agricultural Society umbrella, where dairy cattle are exhibited.
- Unethical Practice: Any practice or procedure that may harm an animal, the reputation of the breed and/or relevant breed society, or any other act or omission that the RASDCSEC reasonably determines to be an unethical practice or part of an unethical practice.

## 1 **Show Ethics Structures**

There are several related bodies that have an interest in ensuring the ethical showing of Dairy Cattle. The diagram below highlights these bodies.



### **RAS Affiliated NZ Dairy Cattle Breed Societies (Breed Societies)**

Breed Societies are responsible for maintaining their own rules and regulations regarding the conduct for showing dairy cattle in New Zealand in conjunction with the RASDCSEC. These rules and regulations generally include penalties and rights of appeal for their individual members.

### **RAS Dairy Cattle Show Ethics Committee (RASDCSEC)**

The RAS along with affiliated NZ Dairy Breed Societies have jointly to establish a standing Committee known as the RAS Dairy Cattle Show Ethics Committee (RASDCSEC) that has the responsibility for the development, regulation and enforcement of this RASDCSCOE. The RASDCSEC is made up of representatives from RAS affiliated NZ Dairy Cattle Breed Societies and the RAS. The RASDCSEC will seek professional advice where applicable.

The RASDCSEC has approved and endorsed this RASDCSCOE. The RASDCSEC requires the code to be enforced by all affiliated NZ Dairy Cattle Breed Societies, A & P Shows/Events and exhibitions throughout New Zealand to the fullest extent possible by each of these organisations from time to time.

The RASDCSEC will be responsible for establishing and implementing such procedures and processes as this committee determines as necessary to monitor alleged or actual violations of the RASDCSCOE. The RASDCSEC may investigate the report of any violation and determine the accuracy of the allegation. The RASDCSEC will have the authority to inspect animals and related material to determine if violations have occurred and will have the authority to apply penalties for violations it has found to have occurred.

The RASDCSEC shall be responsible for the co-ordination and review of the RASDCSCOE. A review will occur annually and following this review the RASDCSEC may amend the RASDCSCOE as it deems necessary, subject to following the current RAS rule change policy. The RASDCSEC will have the authority to mandate and impose penalties for violations including those of a serious nature, which may involve bans from multiple shows but is not limited to this.

*See section 3.5 for Enforcement Procedures*



## 2. Exhibitor Responsibility

The act of entering an animal in a livestock show is the giving of consent by the Owner or Lessee, Exhibitor, Fitter and/or any other Responsible Person falling within the definition of Responsible Party (each deemed to be within the definition of "Exhibitor") for the animal to the RASDCSEC to approach, investigate or enquire as to the preparation of the dairy cattle for exhibiting. This includes consent to inspect, examine or collect any specimens of urine, saliva, blood, milk or other samples from the animal to be used for the purpose of testing. Information may also be collected by ultrasound and photographic methods and by direct examination of an animal.

The act of entering dairy cattle in a livestock show is the giving of consent by the Responsible Party to disciplinary action for any violation or violations of this RASDCSCOE determined by the RASDCSEC in its absolute discretion.

The onus is on the Responsible Party to ensure all show entry forms are completed without false or misleading information and by signing the show entry form they agree to be bound by the declaration, warranty and waiver described in the show entry form.

Funding the cost of any testing annually will be set by the RASDCSEC and will be a levy on each Exhibitor at all RAS affiliated shows, including the NZ Dairy Event.

## 3. Practices and Procedures; Hierarchy and Power of Amendment

### Preamble

This code of ethics includes:

- 3.1 Allowed Practices
- 3.2 Proscribed Practices
- 3.3 Testing and Detection Methods
- 3.4 Penalties
- 3.5 Enforcement Procedures

In this code of ethics the hierarchy of documents/actions is:

- A Relevant National or Government legislation including the National Animal Welfare Advisory Committee Guidelines/Dairy Cattle Code of Welfare that applies to livestock care, handling, exhibition and welfare.
- B This code as a whole and/or any actions authorised or permitted to be taken pursuant to it where these are within the parameters of such authorised or permitted conduct by this code.
- C This preamble to clause 3 of this code.
- D Other provisions of this code.
- E Any regulation (other than under A) originating from outside of this code and intended by its nature and reach to apply to this code and/or all or any of its subject matter.

In the event of a dispute concerning or touching upon the interpretation and/or application of this code of ethics or any aspect of it (including the application of this preamble) to any particular circumstance(s) the decision of the RASDCSEC will subject only to any express provisions in this code to the contrary be final and binding to the fullest extent permitted by law.

Where in any particular instance the RASDCSEC determines that any provision of this code of ethics is inconsistent with or contrary to the intent of this code as a whole then the RASDCSEC (subject to any constraints imposed by this code) may modify the offending provision as this committee considers necessary and/or expedient to ensure that such inconsistency or contravention is remediated. Upon the forgoing such remediated wording will be deemed to be incorporated into this code with full future but not retrospective effect.

### 3.1 Allowed Practices

Dairy cattle exhibitions are conducted under standards for evaluating conformation established by various Breed Societies with specific breed characteristics taken into consideration by the show judge.

In this connection, animals will be groomed and prepared for the Judge's evaluation in order to display the animal's natural contour, conformation, performance and mobility.

*Specifically:*

- (a) External applications of cosmetics that affect only appearance may be used, including hoof polishes, hoof trimming, glitter, hair products on the top line and other areas of the animal.
- (b) Fake switches are permitted.
- (c) Teat sealing (with a teat sealant registered for use on cattle within NZ) is permitted but the practice is not encouraged. Teat sealants are only to be used according to the manufacturers' application protocols.
- (d) The use of udder treatments is allowed provided the product is registered for use on cattle within NZ.
- (e) The following allowed practices require an Exhibitor Declaration (see Appendix 1) to be completed and returned to the head steward (or other show official as appointed by the (RASDCSEC) BEFORE an animal is allowed to enter the ring.
  - (i) The use of intra-uterine and intra-vaginal controlled drug release devices is allowed but Exhibitors must complete an Exhibitor Declaration declaring the use of such a device and including the name of the ET technician or vet involved in the case of an ET program. Only one such device per animal is allowable and dairy cattle are subject to examination.
  - (ii) The use of drugs before and during a show is allowed under certain conditions. All pharmaceuticals and nutraceuticals must be delivered according to label instructions, including dose rate, frequency of use, method of application and purpose.
    - A) Drugs allowed that have been prescribed by a veterinarian based on a therapeutic need as part of an animal treatment plan and declared in the Exhibitor Declaration:
      - I Anti-inflammatories (Flunixin meglumine, Meloxicam, Tolfenamic acid, Ketoprofen, Dexamethasone) and any subsequent anti-inflammatories that maybe registered for future use in NZ.

- II Anti-biotics, including intramammary anti-biotics
  - III Diuretics (Furosemide (INN), Frusemide (BNN))
  - IV Anti-histamines (Tripeleminamine HCl, Chlorpheniramine maleate) and any subsequent anti-histamine that maybe registered for future use in NZ
  - V Sedatives (xylazine, acepromizine) and any subsequent sedatives that maybe registered for future use in NZ
  - VI Hormones (Oxytocin, Prostaglandin, Gonadotrophin (GnRH)) and any subsequent hormones that maybe registered for future use in NZ
- B) Substances allowed without an Exhibitor declaration:
- I Vitamins and minerals
  - II Glucose

### 3.2 Proscribed Practices

The following are examples of procedures and practices that RASDCSEC will consider to be fraudulent, unethical or detract from the proper showing and image of dairy cattle. Addition of foreign objects, including but not limited to cloth or fibre, to change the natural contour or appearance of the animal's body is prohibited. Proscribed practices fall into two categories: major violations and minor violations, but are not limited to only those listed below:

#### 3.2.1 Major Violations

Major violations fall into two categories and both will be dealt with by the RASDCSEC through testing and under the RASDCSCOE enforcement procedures as detailed in Section 3.5 herein:

- (A) *Major violations that will be subject to RASDCSEC testing are as follows:*
- (i) Treating an animal externally including the udder, with an irritant or other foreign substance not registered for use on cattle within New Zealand, stimulating device or electrical appliance
  - (ii) Surgically or otherwise inserting any prohibited chemical, drug, gas, liquid (including milk), matter or foreign substance into the udder to artificially enhance or change the natural shape or appearance of the udder or achieving such change by any other procedure or means. This includes, but is not limited to:
    - (a) Dextrose
    - (b) Pure alcohol
    - (c) Gas of any sort
    - (d) Foam
    - (e) Silver protein
    - (f) Silver nitrate
    - (g) Transferring milk between quarters
  - (iii) Administering an injected or applied anaesthetic to alter the carriage of the tail or other body parts or achieving such changes by any other procedure or means.

- (iv) Surgically or otherwise inserting any matter or foreign substance under the skin or into any body cavity to change the natural contour or appearance of the animal's body or achieving such changes by any other procedure or means. This includes the administration of fluids by stomach tube or other similar device unless performed under the direct supervision of the show veterinarian for medical treatment.
  - (v) Manipulation of the teat by surgically or otherwise inserting or applying any object or foreign substance to alter its normal direction such as to unnaturally hold plumb or to alter its length (i.e. teat setting) or achieving such changes by any other procedure or means. Exhibitors have only one opportunity per show to check-in ringside and the animal will not be allowed in the ring for the duration of the show if any form of manipulation is detected.
  - (vi) Excessively manipulating top line and/or tail head hair beyond 3.80 centimetres (1.5 inches). Exhibitors have only one opportunity per show to check-in ringside and the animal will not be allowed in the ring for the duration of the show should excessive manipulation of the top line or tail head hair occur.
  - (vii) Use of the following drugs or other drugs or chemical combinations that have substantially the same or materially similar effects are NOT permitted under any circumstances before or during a show:
    - (a) Any drug not registered for use on cattle in NZ
    - (b) Anabolic steroids
    - (c) Growth or milk promoting hormones other than those in 3.1.f (ii) A
    - (d) Diuretics and sedatives other than those in 3.1.f (ii) A
    - (e) Amphetamines
    - (f) Prescribed drugs without a veterinarians label attached
    - (g) Prescribed drugs with a veterinarians label attached but used outside the normal time frame allowed for the use of that drug or drugs not used in accordance with the label instructions
    - (h) Drugs used from an unmarked bottle, tube or container
    - (i) Any drug that is illicit or illegal in NZ
- (B) *Major violations regulated by the RASDCSEC complaints procedure are as follows:*
- (i) Mistreatment of an animal while in the show ring, show ring approaches, shed or stalls or while the animal remains within the perimeter of the show and event grounds.
  - (ii) Criticising or interfering with the judge, show management or other Exhibitors while in the show ring or other conduct detrimental to the breed or the show.
  - (iii) Challenging, threatening, criticising or interfering with the RASDCSEC member or volunteer appointed by show management to monitor the animals on exhibit on the show grounds.
  - (iv) Misrepresenting the age or lineage/breed for the class in which it is entered.

- (v) Failing to provide proper/accurate animal identification when asked by show ethics personnel or show management.
- (vi) Tampering with another Exhibitor's animal.

*Penalty:* Major violations will be reported to the RASDCSEC and can result in animals and/or Exhibitors, Owners, Lessees, Fitters or representatives being barred from future participation at shows.

### 3.2.2 Minor Violations

Minor Violations include but are not limited to:

- (i) Unsportsmanlike conduct on the part of show Handlers, Exhibitors or Fitters while in the show ring, shed, stalls or show and event grounds. All Exhibitors entering the ring must display a high and respectable standard of dress appropriate for the showing cattle.
- (ii) Improper fitting practices, such as over filling and over bagging that causes animal pain, discomfort or walking difficulty.
- (iii) Misrepresenting the number of lactations and/or milking status of the animal for the class in which it is entered.
- (iv) Using a device or product to artificially create or enhance the udder crease.
- (v) Animals 12 months of age or over which are not dehorned
- (vi) Female animals 12 months of age or over who are exhibited with a ring in their nose

*Penalty:* Minor violations will be considered by the RASDCSEC and awarded a penalty in line with the offence.

### 3.2.3 Unethical practices or procedures not listed

Any practice or procedure not listed above but reported as unethical will be reviewed by the RASDCSEC, who will determine as to whether the conduct is unethical and if so what disciplinary action (if any) is to be imposed.

## 3.3 Testing and Detection Methods

The primary principle of testing is that the animals placed first and second in each class plus a randomly selected animal will be scanned and tested in accordance with this section of the RASDCSCOE.

The secondary principle is that the animal should be tested after its last appearance in the show ring. This means that animals placed first and second in each class can be tested after their champion class with the exception of Champion and Reserve, which will be tested after the Supreme class.

### 3.3.1 Random Testing

Random selection of animals for testing will be conducted at all shows. All in-milk animals entered in the show or event are eligible to be randomly selected for testing.

The principle to be used for random testing shall be that one random animal is selected for each in-milk class. These random animals can be selected by one of two ways:

- (i) Animals can be drawn from the entry numbers issued to all exhibiting animals by class; or
- (ii) For each class, a placing can be drawn, not including 1st and 2nd which are tested in any case.

In all cases, the animals entry numbers should be randomly chosen by the RASDCSEC in accordance with section 3.3.1 herein by a method determined by the RASDCSEC prior to the show commencing and kept confidential in a sealed envelope; one for each class. The envelopes shall remain in a secure place as determined by the RASDCSEC.

### 3.3.2 Judges Call for Testing

Judges shall have the option to call for an animal to be tested if they suspect the animal has been prepared and presented in a manner that contravenes this RASDCSCOE. The judge shall make the request confidentially to the head dairy steward and not directly to the Exhibitor. As soon as practical the head steward must report the judges request to the nominated member of the RASDCSEC and the animal shall be selected for testing. This is only available at shows where the scanning is present.

### 3.3.3 Ultrasound

Each nominated show is encouraged to use the services of an ultrasound machine and trained technician to detect the unethical manipulation of the udder.

### 3.3.4 Milk and Blood Tests

Each nominated show is encouraged to test both blood and milk samples of the first two placegetters in each class plus each animal in a spot (to be decided with each judge). The procedures for blood and milk sample taking and testing are included in clause 3.5.1 Enforcement Procedures – Decision Chain.

## 3.4 Penalties

If a violation of the RASDCSCOE has been proven to have occurred and the proper enforcement procedure has been followed, penalties against the Exhibitor can be enforced and may include any one, or combination, of the following:

- (i) Forfeiture or return of awards, prizes, premiums or proceeds;
- (ii) Written letter of reprimand to the principle, Owner or Lessee, Exhibitor, Fitter and/or Responsible Person;
- (iii) Disqualification of the exhibiting livestock from further competition;
- (iv) Disqualification of the Exhibitor from the show;
- (v) Disqualification of the Fitter from the show;
- (vi) Disqualification of the Exhibitor and/or Fitter from future shows and competitions
- (vii) A breed society may impose penalties on its members in accordance with their own relevant rules and regulations.

NOTE: Disqualification may include any or all shows and classes and may be for any number of years in accordance with provisions of the RASDCSEC and the relevant Breed Society.

### 3.5 Enforcement Procedures

In this sub-clause the following rules apply subject to such modification as the RASDCSEC determines is necessary to ensure better consistency and integration with the RAS rules. The RASDCSEC (subject to any constraints imposed by this code and notwithstanding the preamble to clause 3) may undertake such modification as this Committee considers necessary and/or expedient to achieve the foregoing outcome. Upon being made such remediated wording will be deemed to be incorporated into this sub-clause with full future but not retrospective effect.

- (i) A RASDCSEC should include no less than three (3) individuals including an official breed Representative.
- (ii) The RASDCSEC will be responsible for monitoring and determining violations of the applicable Show's Code of Ethics and the RASDCSCOE by Exhibitors and/or their representatives.
- (iii) Complaints of alleged minor or major violations must be in writing and can be presented by any interested party to official breed representatives, representatives of the show management, the official show veterinarian or to the RASDCSEC.
- (iv) All complaints of alleged violations received by the above individuals will be presented to the RASDCSEC to determine investigative requirements.
- (v) The RASDCSEC has the authority to inspect all animals to determine if violations of the applicable Show's Code of Ethics or the RASDCSCOE have occurred.

To help in this regard, the RASDCSEC has the authority to perform the following:

- (a) Measure the top line and/or tail head hair
  - (b) Pull hair samples;
  - (c) Draw blood samples;
  - (d) Perform an ultrasound examination of the udder, prior to milk out;
  - (e) Perform a milk out of any individual cow or cows;
  - (f) Collect and test any of the animal's bodily fluids, including milk, blood and urine;
  - (g) Use any technology that may be useful in determining if a violation has occurred in any animal based on placement, random selection or suspect characteristics;
  - (h) Require delivery to the RASDCSEC of hypodermic syringe, needle or other devices, swabs, cloths, or other material, or samples or any medicine, preparation, or substance, whether in liquid or other form, in the possession or control of the Exhibitor, the Fitter, agents or persons acting on behalf of the Exhibitor for the purpose of laboratory analysis.
- (vi) An individual, partnership, trust, company or other legal form who is a member of a NZ Dairy Breed Society but not necessarily an Owner or Exhibitor who commits a violation of the RASDCSCOE will be subject to the same ethics enforcement procedures and sanctions as the Owner, Exhibitor or Responsible Person.
  - (vii) Any member of the public may inform the nominated representative of the RASDCSEC of what they believe to be a violation of the RASDCSCOE.

- (viii) The judge may determine if a minor violation has occurred in the show ring. The judge may consider the minor violation in the placing of the class. The minor violation will be reported by the judge to the nominated member of the RASDCSEC.
- (ix) If the RASDCSEC determines that a minor or major violation of the RASDCSCOE will occur if an Exhibitor shows an animal, the Exhibitor will be informed that the showing of the animal will be in violation of the RASDCSCOE and will result in a minor or major violation of the RASDCSCOE. If the Exhibitor decides not to show the animal, no violation will have occurred, except in cases where the Exhibitor will breach section 3.2.2 sub clauses (i) – (vi) herein relating to the mistreatment of animals and unacceptable Exhibitor behaviour where an investigation will occur regardless of whether an animal enters the ring or not.
- (x) Following the judging of the milking cow classes, the RASDCSEC or representatives will ultrasound the udders and take fluid samples from the animals placed first and second in each class plus at least one random animal in each in-milk class. Exhibitors who are selected to have fluid samples taken from their animals will be directed to the test sampling area. Animals may also be selected by the RASDCSEC, in their absolute discretion, to have samples collected.
- (xi) Following the completion of the Show and the evaluation of the hair measurements, ultrasound readings and upon the receipt of the fluid sample analysis (if samples have been taken) or other lab reports, the RASDCSEC will submit a copy of its findings to the show management if any violations have occurred. This reporting will happen as soon as reasonably possible after the end of the show.
- (xii) If the RASDCSEC determines that a violation occurred, the RASDCSEC will promptly notify the official breed society representative and the accused individual(s) of the alleged violation. Copies of the supporting evidence to the extent reasonably possible will be provided to both the official breed representative and the accused individual(s). The anonymity of the accused individual(s) and/or animal will be maintained by the RASDCSEC and show management throughout the enforcement process until any appeal has been heard.
- (xiii) If a major violation has been found to have occurred and breached this RASDCSCOE then the accused individual(s) or party(s) in other legal form may be subject to disciplinary proceedings, including penalties that can be imposed by the NZADBSEC in accordance with those rules. Any penalty imposed upon an Exhibitor must be in writing.
- (xiv) If a penalty is imposed and applies only to the current show or event where the violation occurred, the accused individual(s) or party(s) in other legal form has the right of appeal against the decision and can apply in writing to the RASDCSEC. An application to appeal must be made in writing within 7 days from the date of notification that the violation has occurred and accompanied by the appeal fee (which will be set annually by the RASDCSEC). An accused individual(s) or party(s) in other legal form must be notified in writing and the notice is to be sent by tracked courier to the accused individual(s) or party(s) in other legal form last known address.



- (xv) If a penalty is imposed by the RASDCSEC that applies beyond the current show or event where the violation occurred; the accused individual(s) or party(s) in other legal form has the right of appeal against the determination of the RASDCSEC and can apply to the RASDCSEC Appeals Panel. The panel will consist of the President (or Vice President) of the Breed Society concerned and no less than two thirds of the RASDCSEC. Application should be made in writing to the Chair of the RASDCSEC Appeals Panel within 7 days of accused person being notified of the penalty imposed and be accompanied by the appeal fee (which will be set annually by the RASDCSEC). The RASDCSEC Appeals Panel will notify the accused individual(s) or party(s) in other legal form of its ruling within 7 days. The accused individual(s) or party(s) in other legal form will be notified by tracked courier sent to the last known address of the accused individual(s) or party(s) in other legal form.
- (xvi) At the completion of the show the RASDCSEC will formally notify the breed society concerned of the violation and penalty if imposed. RASDCSEC shall also notify the Royal Agricultural Society Dairy Chairperson, and the management of NZ Dairy Event of the violation.
- (xvii) As a result of receiving notification from RASDCSEC that an Exhibitor has been found to have committed a major violation of this RASDCSCOE, the Royal Agricultural Society Dairy Chairperson, the relevant Breed Society and the management of NZ Dairy Event may impose their own penalties on the Exhibitor in accordance with their own rules and regulations.

#### 3.5.1 Enforcement procedures – Decision Chain

The enforcement procedure decision chain applies only if the RASDCSEC has determined that a violation has occurred.

If the RASDCSEC determines that a violation will occur if the animal is shown, the Exhibitor will be informed that the showing of that animal will result in a major violation of the RASDCSCOE. If the Exhibitor decides not to show the animal, no violation will have occurred.

**(i) Major violation arising from ringside testing**

*Applies only to examination of top line and teat setting*

- 1 • Testing occurs at ringside and is undertaken by a nominated person
- 2 • If a violation is confirmed, the animal cannot enter the ring
- 3 • No appeal is possible

**(ii) Major violation arising from testing AFTER showing for the last time**

*Includes examination of udder by ultrasound and/or blood, urine or milk sample test*

- 1 • Testing occurs after the animal leaves the ring for the last time and has completed showing in the event
- 2 • If a violation is confirmed, RASDCSEC is informed
- 3 • RASDCSEC to decide penalty for either current show or future show(s)
- 4 • Current Show – exhibitor, breed society and show informed of the penalty.  
• Exhibitor may appeal to RASDCSEC
- 5 • Penalty beyond current show, RASDCSEC to decide penalty – Exhibitor may appeal to the RASDCSEC Appeals Panel, RASDCSEC will inform Breed Society and RAS of result of appeal.

**(iii) Minor violation arising from unacceptable behaviour or misconduct PRIOR to and/or DURING judging**

- 1 • If a minor violation is confirmed, the exhibitor is notified by RASDCSEC or nominated person and asked to refrain behaviour
- 2 • RASDCSEC will inform the judge of the violation
- 3 • Judge may consider the violation in the placing of the class
- 4 • RASDCSEC will notify the show of the violation and issue the exhibitor with a letter of reprimand

**Appendix 1: RAS Dairy Cattle Show Code of Ethics Exhibitor Declaration Treatment Form**

RAS DAIRY CATTLE SHOW CODE OF ETHICS EXHIBITOR DECLARATION TREATMENT FORM												
Show:		Date:										
Animal ID	Animal Entry Number	CIDR USAGE			DRUGS ADMINISTERED							
		Used Yes/No	ET Tech or Vet Name	Drug Name (common or shelf name)	Time/Date Administered	Name of Prescribing Vet	Dose	Method/location e.g. "injected into muscle"	Purpose of Treatment	Administering Person	Signature	Chief Show Vet Initials

## **FURTHER RULES & REGULATIONS THAT CAN BE USED WHOLLY OR IN PART**

(Provided that all Health & Safety & Local Council Guidelines are adhered to)

### **TRADE, INDOOR & SIDE SHOWS**

111. Anyone intending to set up amusement or entertainment at any A&P Show or other event organized by an Association or Kindred Society should submit the following:
- a) Current certificate of registration (issued by OSH)
  - b) Written commitment that the device will be operated within the specific conditions
  - c) Owner or agent of the owner will apply for the required permit to operate from the local authority (council)
  - d) For equipment not required to be registered with OSH, but for which there are known safety guidelines (e.g.: inflatable castles, inflatable tubes like Wally the worm, and other make-shift rides such as tractor rides, magic carpets and similar equipment) the owner should give written confirmation that such items will be operated/used strictly in accordance with the safety guidelines.
  - e) This includes usual safety rules such as electricity outside is run through a transformer, no smoking around petrol, and similar safety rules.
  - f) A fire extinguisher must be provided and be available for each stall/or amusement.
112. The privilege of distributing trade lists, advertisements, or other documents are restricted exclusively to exhibitors at their respective stands. Placards posted without authority will be removed.
113. All exhibits shall be at the sole risk of the owners or exhibitor and the Association shall not, under any circumstances, be responsible for loss, damage, mis-delivery, detention or delay of exhibits of any descriptions whatever.
114. No person shall supply, provide, sell, give or dispose of any food, drink, or any other form of refreshment or tobacco to any other person on the land of the Association during and A&P Show or Fair held by the Association without the written permission of the Association or Committee.
115. No exhibitor or side show person may sublet any space or move to any other space from that which has been allocated to them. Any person infringing regulations without permission in writing of an authorised officer of the Association will incur expulsion from the Showgrounds.

### **VEHICLES ON THE SHOWGROUNDS**

116. Horse floats and stock trucks are to enter the Show through the allocated Livestock Entry Gate. Parking for all stock and horse floats are available in the designated areas, with Marshalls ensuring orderly parking so that the maximum number of exhibitors are able to park.
117. The Association reserves the right to remove any motor vehicle, float, caravan or any other form of trailer that is parked in any area or manner other than those prescribed by the Association without prior warning or notification.
118. No vehicles are permitted within the confines of any stalling area. There are no exceptions to this and offending vehicles will be towed away at owners' expense.

## **EXHIBITOR RESPONSIBILITY**

### **GENERAL RULES**

119. An exhibitor's responsibility whilst on the Showground can be summed up very simply; "Be a good neighbour". All exhibits regardless of size should be given equal opportunity to present and sell their products or services. All exhibitors are requested to read the details in this document carefully. Should any exhibitors' breach any clause in the agreement or fail to comply with any of the requirements in these Rules and Regulations, the exhibit, the product and/or the exhibitor may be removed from the Showground by the Association.
120. The Association wishes the Showground to be a safe place for all visitors, exhibitors and participants. This cannot be achieved without your help. If you see anything that is likely to cause damage or injury please notify the Association officials immediately.
121. Exhibitors are not permitted to conduct business or promotions outside the perimeters of their exhibit as specified in the agreement.

### **PRESENTATION OF STAFF**

122. Exhibitors should encourage staff representing their products or services to be well presented and to dress in relation to the exhibit's design or theme and or their Company uniform. A name tag showing the Company's and individual's name should be worn.

### **ANIMALS ON THE SHOWGROUND**

123. No animal, other than those exhibited, is permitted on the Showground without the Society's prior permission.

### **EXHIBITOR INSURANCE INFORMATION**

124. All exhibitors, both livestock and commercial space, are responsible for insuring their own property and stock. Each exhibitor must also have in place a comprehensive Public Liability policy.

### **ADVERTISING**

125. Exhibitor's advertising or signage should be of a high quality and is only permitted within the boundaries of the exhibit. The Association reserves the right to remove any advertising or signage which is deemed to be objectionable or of poor quality.
126. Exhibitors are not permitted to distribute circulars, handbills or any form of advertising outside the perimeters of their exhibit as specified in the agreement.

### **COLLECTIONS FROM THE PUBLIC**

127. Exhibitors are not permitted to collect money from the public for any charitable purpose or for any other reason, without prior written approval from the Show Association.

### **SALE OF RAFFLE & COMPETITION TICKETS**

128. The sale of raffle or competition tickets throughout the ground is prohibited.

### **EXPLOSIVES, DANGEROUS & OBJECTIONABLE ARTICLES**

129. Explosive articles are not permitted on the Showground. Any machinery that may be potentially dangerous to any individual on the Showground must be protected in such a way as to safeguard against any possible injury that may arise. The Association reserves the right to remove any article/s that may be deemed objectionable, dangerous or unsuitable. Exhibitors, who have any questions regarding articles they propose to exhibit at the Show, should contact the Association for a Certificate of Approval.

### LOUD SPEAKERS & AMPLIFIERS

130. The use of any loud speakers and amplifiers during the Show must be first approved by the Association and requests to use loud speakers and amplifiers should be made in writing. Exhibitors should have respect for the public and other exhibitors when using such equipment and keep noise levels to a minimum. If complaints are received regarding any loud noise created by such equipment the Association will be obliged to take appropriate action.

### SELLING RIGHTS

131. The Association is unable to give exhibitors exclusive selling rights for any product or service to be exhibited on the Showground.

### TOY & NOVELTY GUIDELINES

132. Stall holders and side-show operators are reminded that they must comply with regulations set by the Departments of Industries and Commerce and the relevant Fair Trading Act.

### SOUVENIRS

133. The Association retains exclusive rights to sell or distribute all Show souvenirs.

### SITE NUMBER

134. Prior to the opening of the Show all exhibits on the Showground will be issued with a stand number. The lettering indicates the location of the exhibit and the number is the site number. Stand numbers assist visitors and judges to locate exhibits; these numbers must be displayed in a prominent position throughout the Show.

### CONSIGNMENT OF GOODS

135. Exhibitors must arrange to receive any goods personally that are delivered to the Showgrounds prior to the Show. The Association does NOT accept any responsibility for goods or equipment delivered during Show hours. In the event that deliveries are made during Show hours, no vehicle entry will be allowed with goods requiring to be left at entrance gates at the Exhibitors risk.

### ELECTRICAL INSTALLATION

136. Any exhibitor requiring connection to electricity must complete the form and return it to the Association's Electrical Contractor within 14 days of the date on the agreement. All electrical connections to electrical mains MUST be completed by the Association's electricians. Installations or connection of electricity will NOT be undertaken unless the Electrical Supply form is completed and returned within 14 days of the date on the agreement. RCD fittings must be fitted to all power leads.

137. Any exhibitor requesting installations or connection to electricity more than 14 days after the date on the agreement, will incur a 'late application fee' of \$200.

138. The Association's electrical contractor will invoice all charges for electrical fittings, and connection after the Show. All power usage is included in the trade space fees.

### SITE PREPARATION - EXCAVATION & IMPORT OF MATERIALS

139. For those exhibitors wishing to excavate their site or import materials in order to prepare their display, permission must first be obtained from the Association. All sites must be returned to a flat and level state and imported materials removed within 7 days following the last day of the Show.

### PERMANENT DISPLAY SITES - EXCAVATIONS, POST HOLES, ETC

140. For those exhibitors displaying and having the same commercial space site at the Show each year, the opportunity may exist to contract the same commercial space site for a period of 5 years with a right of renewal. This opportunity will may allow exhibitors to make excavations, prepare holes for posts, flags, or buildings on a more permanent basis with this allowing for a more cost effective display. In the event that this opportunity is taken; all holes must be capped at ground level and marked on the relevant site plan to enable easy location in future years.

### SAFETY

141. Exhibitors, their staff and their appointed agents must take all necessary precautions to ensure the safety of themselves, their staff and their property at all times whilst on the Showground.

### SECURITY

142. Exhibitors are asked to take all precautions to secure stock. Exhibitors are reminded that producing the signed Agreement Form/security pass only permits access to the Showground, outside the Show's open hours.

### TELEPHONE INSTALLATIONS

143. Due to the introduction of cellular telephones, no site connections to the Telecom network will be available. All exhibitors are therefore advised to make their own arrangements for telephonic communications.

### WATER, WASTE AND GAS SUPPLY

144. Exhibitors requiring connections to water or storm water must inform the Association within 14 days of the date on the agreement. Connections to water supply or storm water will not be permitted unless permission has been granted. Exhibitors may NOT arrange for a private contractor or any other individual to carry out any plumbing connections on the Showground.

145. Exhibitors who lodge applications for installation or connection of equipment or services more than 14 days after the date on the agreement will incur a late application fee of \$200.

### FIRE PREVENTION REQUIREMENTS

146. The following Fire Requirements are in accordance with the Associations Code of Practice and should be adhered to at all times. During the Show, display set-up and removal, exhibitors MUST NOT block doorways, aisles, exits, Avenues, Street, or temporary roadways.

147. Exhibitors are NOT permitted to park any vehicle in or around doorways or exits at any time. Exhibitors' vehicles blocking entrances or obstructing traffic in any way will be towed off the Showground without notice. Any expenses incurred from the above will be payable by the exhibitor.

### FIRE EXTINGUISHERS

148. Exhibitors are required to have a fire extinguisher on their stand whilst on the Showground. All extinguishers must be serviced by an approved, licensed company, must be sealed and must bear a current service tag.

### FLAMMABLE LIQUIDS

149. Any exhibitors/demonstrators requiring use of flammable liquids for their exhibit must seek approval in writing from the Association prior to the Show.

### HEATING APPLIANCES

150. All exhibitors using a heating appliance or apparatus must provide an appropriate separation area between the public and the hot element. This separation should be either:
- (i) A non-flammable, non-heat conducting shield designed to prevent a member of the public from making contact with the heating appliance, or
  - (ii) An area at least five feet wide that will separate any public walkway or aisle from this type of equipment.

### LPG CYLINDERS

151. No exhibitor shall install or maintain any LPG container greater than nine (9) kilograms in any position without a compliance certificate. All compressed gas cylinders must be secured against tipping. All cylinders must have an approved quick release coupling. Exhibitors MUST notify the Association that gas is on site.

### NON-APPROVED ELECTRICAL APPLIANCES

152. Non-approved electrical appliances or fixtures shall not be sold, offered for sale or rent, disposed of as a gift or premium, nor be made available for use.

### INSURANCE

153. A full comprehensive insurance cover, including Public Liability, will be the responsibility of the exhibitor and should be in place prior to the start of the Show.

### SALE OF FOOD & RAFFLE TICKETS

154. The sale of food, beverage or confectionery lines, other than from approved outlets, or the sale of raffle tickets is prohibited.

### SITE CANCELLATION

155. Cancellations of sites must be in writing - posted or faxed - to the Association's Office no later than one month prior to the Show.

### CARNIVAL AREA RULES

156. All Operators must be able to prove current compliance with the various Acts governing the operation of amusements or stalls. Each Operator will be required to submit a Statement of their Safety Policy as required by OSH, and a letter from their Insurance Company confirming that the Operator has a current Public Liability Insurance Policy for no less than \$2,000,000. The Association will not accept liability for any accident, injury, or theft resulting from any incident attributed to the Carnival Area.
157. It will be compulsory for every game, ride, canteen, or amusement to have a currently certificated fire extinguisher on site at all times, with each fire extinguisher named or site numbered and available for random inspection.
158. All Operators and or Owners will be required to display their name on photograph Identification cards on their person at all times, day or night. All casual staff must have their names clearly marked on identification cards if a photograph is not available and the ride, amusement, game, or canteen they are involved with also clearly named.
159. Operator site office caravans only will be permitted within the Carnival Area itself.



160. Accommodation caravans for Operators may be allowed in close proximity to the Carnival Area subject to the Association's agreement with operators and provided that these are of clean and tidy presentation with acceptable paintwork.
161. As the Carnival Area will not be fenced off from the trade display area, all Operators will be responsible for the security of their own amusements, stalls, and accommodation at all times, with these being parked or placed at Owners Risk. The Association will provide security service in the Carnival Area during the period the Show is not open to the public with unauthorised persons found within the Carnival Area or authorised persons in the Carnival Area on sites not owned or operated by them will be handed to the Police without further question.
162. Any person found within the security area will be apprehended and questioned to establish their authorisation. Should a person not have, or display, the appropriate identification, they will be removed from the grounds and handed to the Police immediately.
163. Should a Carnival Area Operator be apprehended during security hours outside the Carnival Area, the Police will be involved immediately.
164. Any Operator or Carnival Area staff member found using or having used drugs or alcohol will be banned from the grounds immediately.
165. The Association requires all Operators to wear clean and tidy uniforms that in turn encourages the public to patronise the Carnival Area and all Operators are expected to be of clean and tidy appearance at all times.
166. The Association believes that charges made by Operators for amusements and stalls will be self-policing in that charges that the public considers too high will simply lower patronage to the disadvantage of that Operator. Each Operator is required to indicate the prices that will be charged for all rides, amusements, and games.
167. In respect to the patronage of the Carnival Area, the Association reserves the right to authorise an official photographer to take continual records of attendance and patronage within the Carnival Area.
168. The Association will determine the layout of the Carnival Area that will allow all Operators fair and reasonable foot traffic and exposure at all times. Each Lot will be clearly marked and defined to ensure that encroachment does not occur.
169. The Association will provide Lot or Site Numbers and the Names of the Owner and Operator and will advise where these must be displayed so that this information is clearly visible to the public at all times. These will be checked daily.

### **EMERGENCY PROCEDURES**

170. Exhibitors should familiarise themselves with the locations of fire extinguishers, fire fighting equipment and emergency telephones in their area.
171. Any exhibitor requesting emergency assistance MUST be specific as to the location where help is required. It is also recommended that an individual meet the emergency vehicle on arrival in the area.

172. Exhibitors are requested to remain calm. In the interest of safety, exhibitors should also try to calm their staff and public.
173. If an exhibitor feels it is in the best interest of safety to evacuate the building, please advise other exhibitors, staff and the public of the closest exits.
174. Exhibitors and their staff are requested to co-operate with any direction given by emergency personnel or Association staff members in an emergency.
175. The Association staff will give an 'all clear' when exhibitors are able to return to the area.
176. Recommended that each Show has one person who is responsible for dealing with the media. (Keeps the facts simple)

## **GUIDELINES FOR STEWARDS**

### **IN THE RING**

1. You, the Ring Steward, must control your Ring, not the Judge. You are his/her right hand and obviously you must agree on procedure but only you know, in detail, the order and timing of events, sponsors, trophies, number of competitors etc. A capable Judge should expect you to control and organise the Ring for him/her to work in.
2. Discuss with the Judge the order of events and especially procedures with regard to Championship and Reserve awards. Also discuss the time available for each class and ensure that this is adhered to.
3. Make absolutely clear the details of any pointing system (if it is to be used) or if there is anything special to be judged in an event.
4. Height & Performance cards are to be checked and performance cards filled in where appropriate.
5. When the competitors come into the Ring, the Steward's job is to see that EVERY COMPETITOR OR HIS/HER ANIMAL HAS A FAIR CHANCE TO BE SEEN AT ADVANTAGE BY THE JUDGE. To this end, in the case of horse or pony judging, the number of entrants may necessitate splitting the class.
6. When the Judge has made his/her decision, line up the prize winners in a straight line facing the spectators, with 1st Place on their right (your Left as you face them). In the absence of a VIP or sponsor, invite the Judge to make the presentation. Prize giving should always be done with dignity and ceremony. Male stewards and judges should remove their hats.
7. When the Judge has selected the prize winners, the remaining competitors or the animals they handle may be invited to leave the Ring. An acceptable way of doing this is for the Steward to raise his hat (if a male) and say, "Thank you very much".

### **AFTER JUDGING IS COMPLETED**

1. Accompany the Judge to the grandstand or Hospitality Lounge and see that he/she has some refreshment. If there are more events to be judged later or the following day check that he/she knows place and timings and arrange to meet at a suitable point.
2. Ensure that the Award Book is properly completed and returned to the Office. It is VITAL that this is done correctly as it is the only official record of prize winners. Make sure that all applicable prize winners know that they are required to appear in the Grand Parade and that they are liable to forfeit their prize money if they fail to take part.
3. In the case of events with central prize giving, make sure that prize winners know the place and times.
4. Tidy up your Ring and return the satchel with any unused ribbons to the Office. Remove the table and markers to the edge of the ring.

### **CONCLUSION**

Showing should be an enjoyable occasion for everyone concerned. If the weather is bad and things go wrong, even the red ribbons will be the wrong shade of red, and it is likely that the responsibility for everything, including the weather will fall on your shoulders.

If you are properly prepared and willing to help, your events will run like clockwork and everyone will be praised for the success.

## ***HAVE A WONDERFUL SHOW***

# Royal Agricultural Society of New Zealand

## Protocols Guide

When hosting the Royal Show on behalf of the Royal Agricultural Society, or hosting special/invited guests at an A&P Show (for instance, the Royal Agricultural Society President or Executive Members), there are minimum protocols that should be followed befitting the VIP nature of the guests.

### **ROYAL SHOWS**

The Royal Agricultural Society will provide an official guest list for inclusion with the host association guest list. The host association, on behalf of both organisations, shall extend all invitations with the signatures of both the host association president and the RAS president affixed. Official guests will be hosted and entertained jointly by members of the RAS Executive and the host association. The host association will provide tickets for the joint hospitality venue as required at a head per cost to be agreed in advance prior to each show.

It is expected that invited guests attending the Show will be issued with complimentary passes, car parking passes and meal passes for the day/s they are in attendance. The host association should also make arrangements within the hospitality venue, for a facility or an area that is designated for the specific use of VIPs/special guests. This may include a 'reserved table' and/or an area suitable for leaving coats etc.

An itinerary of the VIP guests should be drawn up, and the duties of hosting these people shared between members of the host association and the Royal Agricultural Society Executive in attendance. This list should include timetables/programmes for any VIP undertaking official engagements, so that their 'host' can ensure they are in the appropriate place at the right time.

Access should be made available for RAS members to the member's marquee in line with the host association's members' rights and privileges.

### **OVERSEAS AND SPECIAL VISITORS**

The optimum situation is for host associations to be advised of the attendance of overseas visitors prior to the show. Where possible, obtain their expected time of arrival at the Show so they can be met at the gates with the necessary passes etc. However, for instances where overseas and special visitors arrive at the Show unexpectedly, they need to be able to register at the host association secretary's office, where they will be provided with the appropriate tickets and hospitality tent passes.

### **GENERAL**

Any matter not provided for in these guidelines should be referred to the Royal Agricultural Society for appropriate direction. Any problems will be resolved by consultation and mutual agreement between the RAS and the host association.

### **PATRON – His/Her Excellency, The Right Honourable (*full name*) Governor-General of New Zealand**

- As the Queen's representative, the Governor-General takes precedence at all times.
- The form of introduction is "may I introduce His/Her Excellency" or "Your Excellency, may I introduce..."
- "Your Excellency" is the title and address when speaking with the partner of the Governor-General

- As any visit to a Royal Show is an 'official visit', there should be no relaxation of the correct form of address.
- Any refreshments/entertainment/hosting should be conducted in a manner befitting the VIP status of the Governor-General.

**ROYAL AGRICULTURAL SOCIETY PRESIDENT, VICE PRESIDENT, SPOUSES AND EXECUTIVE MEMBERS**

- If any of the above has been invited to a Royal Show or an A&P Show, their presence at the Show should be purposeful and should be handled in an appropriate manner.
- As an invited guest and representative of the Society, the Royal Agricultural Society Executive are happy to assist with the hosting of VIPs (such as MPs etc) and/or the presentation of prizes and such like, providing this has been arranged with the person concerned prior to the show.
- An itinerary of events/presentations should be provided to the Executive Member, so they can ensure they fulfil any expectations/obligations.

NB: Members of the Royal Agricultural Society Executive are pleased to be invited to your Show and to assist where possible. However, there is nothing more embarrassing for those concerned than to feel like a 'spare part' or to be ignored altogether! (Particularly as in some cases, they may have travelled some considerable distance to support your Show.) Please ensure that they are treated with the same respect you would bestow on other VIP guests.

The current Memorandum of Understanding for Host Associations wishing to host a Royal Show is available on request – please contact the RAS Head Office.

# CONDUCT OF ROYAL EVENT/SECTIONS

## INTRODUCTION

This document outlines the guidelines to be followed by A&P Associations for the right to conduct a Royal Event/Section, under the auspices of the Royal Agricultural Society of NZ (RAS).

Unless otherwise stated, the right is granted for one specified show only and Royal Event/Section status is for no more than 2 sections of the Show. (Sections can include any area of the A&P Show including Home & Craft as this is an integral part of many shows, however in relation to Breed and Kindred Societies – the parties need to be affiliated to the RAS to carry Royal Event/Section status. Please note dairy and beef sections are counted as individual sections.)

Departure from the guidelines outlined here, excluding the Standard Schedule of Classes, is permitted only with the prior approval and agreement in writing of the RAS Executive Committee.

## 1. **APPLICATION TO HOST A ROYAL EVENT**

- 1.1 Application to host a Royal Event/Section shall be made direct to the RAS Executive.
- 1.2 Royal Events/Sections will be based on Royal Show standards for the applicable sections.
- 1.3 There is no set number of Royal Events that can be approved each year. Each Royal Event/Section will be approved on its merits, depending on the sections applied for and the timing and locations of the Shows concerned.
- 1.4 A letter of application must be sent to the RAS Executive, covering the following criteria.
  - a. A request for the sections wanting Royal status for. (2 max).
  - b. An outline of the facilities in place to house the sections concerned – e.g. building, marquee, open etc.
  - c. Explanation of what policies will be put in place to encourage exhibitors from further afield.
  - d. Please state how clause 8 would be handled.
  - e. Please also include an outline of how your Association proposes to meet the protocols as stated in 10.

## 2. **SCHEDULES/CATALOGUES**

- 2.1 The Standard Royal Show Schedule of Classes is the basis for Royal Event/Section classes and a full schedule must be offered, however
- 2.2 After close off of entries, if there are less than five (5) animals and/or three (3) exhibitors entered in the classes/sections, the Host Association may then amalgamate classes/sections as necessary. This should be stated in your schedule.
- 2.3 The Host A&P Association and Breed Societies may submit requests for changes to the Standard Schedule of Classes through the RAS Executive.
- 2.4 Local classes may be included, however they are not eligible for Royal medals.
- 2.5 A draft schedule for the Royal sections must be submitted to the RAS Executive for approval prior to going to print.
- 2.6 Schedule and catalogue must state the Royal Event/Section is run under the by-laws and regulations of the RAS and the by-laws and regulations of the Host A&P Association concerned.
- 2.7 On request, an address from the RAS President for use in the schedule and/or catalogue will be supplied.

## 3. **APPOINTMENT OF JUDGES**

- 3.1 Equestrian judges must be of grade 1 standard or higher or overseas equivalent.
- 3.2 In the instance of an Equestrian Breed Society nominating or being asked to nominate a judge, the judge must be a senior judge on that Breed Society's Judge's List or overseas equivalent. If the Breed Society does not have their own judge's list, the judge must be as point 3.1.
- 3.3 Beef cattle judges must be selected from the RAS Interbreed Beef Judge's List and be of grade one or higher. (This list is available on the RAS website [www.ras.org.nz](http://www.ras.org.nz) ).

- 3.4 All other breed judges should be a senior judge on that Breed Society's list.
- 3.5 It is expected if the judge is from overseas a CV would be available.
- 3.6 PRIOR to judges being invited, a proposed list of judges must be sent through to the RAS Executive for approval first.
- 3.7 When inviting judges to judge, please outline the following dress standards – equestrian judges as per the equestrian rulebook otherwise tidy trousers (no denim) and/or skirt/dress (no denim) for women, shirt/blouse and tie for men. A tidy jacket/blazer is also expected for men. A brimmed hat (not cap) is prudent if judging outside. It is acceptable for sheep judges to wear some protective gear e.g. white coat when in the show ring.

#### **4. RIBBONS & MEDALS**

- 4.1 Royal Agricultural Society ribbons will be issued to all affiliated breeds and kindred members as follows (pertaining to Royal Sections only):
- a. CHAMPION winners will receive a red ribbon.
  - b. RESERVE CHAMPION winners will receive a light blue ribbon.
  - c. GRAND CHAMPION winners will receive a navy blue ribbon with white lettering
  - d. SUPREME CHAMPION Royal Event/Section winners will receive a wide (200 mm) tri-colour ribbon (red/white/blue) with Gold Lettering. This ribbon will also include the Royal Agricultural Society Gold Crest and Host Association logo, but NO OTHER sponsors logos.
  - e. The RAS will pay for the supreme ribbons upon receipt of invoice from Host Association.
- 4.2 The supreme champion winner will also receive the **RAS tri-colour SUPREME CHAMPION medal**, which will be provided by the RAS.
- 4.3 A list of supreme medals and ribbons must be supplied to the RAS for approval before schedule goes to print.

#### **5. NAMING OF SHOW**

The show will be suitably named, based on its focus and be specific that it is a Royal Event hosted by an Association in conjunction with their show. The name will be approved in consultation with the RAS Executive and the applicant Host A&P Association. Under NO circumstances is the show to be referred to (verbally or in writing) as a Royal Show in its entirety, the word Royal relates to the section/s approved for only. Example of name –

Royal A&P Event (Beef & Dairy)  
Hosted by and in conjunction with  
Rangiora A&P Show

#### **6. BRANDING OF SHOW**

Dual branding (Royal A&P Event logo & Host Association logo) is mandatory on all material – flyers, media releases, schedule, catalogue etc relating to the Royal Sections. The Royal A&P Event logo will be sent to the host association, along with a copy of the graphic standards for the use of the logo.

#### **7. FRANCHISE FEE**

A franchise fee of \$1,500, plus GST, per section shall be paid by the Host Association to the Royal Agricultural Society. An invoice will be issued by the RAS 2 months prior to the Royal Event/Section and should be paid prior to the Royal Event taking place.

#### **8. ROYAL EVENT PRIZE FOR SUPREME OVERALL EXHIBIT/ANIMAL**

There is also a 'Royal Event/Section' prize, provided by the RAS, that is presented to the 'best in show', selected from the recipients of the 'Royal Event' medals. . It is recommended that the medals are presented to the winners at the end of the Grand Parade. At that time, the overall best in show is judged and then presented the trophy. This creates a feature of the Royal Event presentations. Should your Show not have a Grand Parade then please give an outline of how you would present the prizes/trophy and what your show does instead of a Grand Parade that 'salutes' the show winners. In the case of one section/one supreme champion, the prize automatically goes to the supreme animal in that section.

## **9. ROYAL EVENT/SECTION PROMOTION**

The Host A&P Association is responsible in the main for promoting and publicising the Royal Event/Section, however the RAS will assist by providing street flags and banners.

The RAS will also undertake an annual marketing programme to collectively promote any Royal Shows/Royal Event/Sections within the year. The marketing programme spend will relate to 10-15% of the Royal Show/Event franchise fees collected within that year.

## **10. PROTOCOLS**

It is expected that invited guests/Royal Agricultural Society Executive/District Chairman and/or District Councillors attending the 'Royal Event/Section' Show will be issued with complimentary passes, car parking passes and meal passes for the day/s they are in attendance. It is also expected the Host Association will treat the above guests in the same manner as they would accommodate their President's guests.

If any of the Executive and/or spouses/partners have been invited to a 'Royal Event/Section' Show, their presence at the Show should be purposeful and should be handled in an appropriate manner.

As an invited guest and representative of the Society, the Royal Agricultural Society Executive are happy to assist with the hosting of VIPs (such as MPs etc) and/or the presentation of prizes and such like, providing this has been arranged with the person concerned prior to the show.

An itinerary of events/presentations should be provided to the Executive Member, so they can ensure they fulfil any expectations/obligations. Should an Executive Member be assisting with the hosting of a VIP, this list should include timetables/programmes for any official engagements the VIP may be undertaking, so that their 'host' can ensure they are in the appropriate place at the right time.

NB: Members of the RAS Executive are pleased to be invited to your Show and to assist where possible. However, there is nothing more embarrassing for those concerned than to feel like a 'spare part' or to be ignored altogether! (Particularly as in some cases, they may have travelled some considerable distance to support your Show.) Please ensure that they are treated with the same respect you would bestow on other VIP guests.

## **11. RESULTS**

Results of the Royal Event sections to be sent to the RAS Head Office at the completion of the show. Please also include who was the recipient of the RAS Supreme Animal prize – name of owner and animal. Any accompanying photos would also be appreciated.

## **12. GENERAL**

Any matter not provided for in these guidelines shall be resolved by consultation and mutual agreement between the RAS and the Host A&P Association.